



PowerScribe® 360 | Reporting, Version 1.5, and PowerScribe® for Radiology, Versions 4.7/4.8 Feature Comparison

The purpose of this document is to describe common features of *PowerScribe® 360 | Reporting* (formerly known as simply *PowerScribe® 360*), Version 1.5 and *PowerScribe® for Radiology*, versions 4.7 and 4.8. Showing the similarities and differences between the two products should help you make a seamless transition to *PowerScribe 360 | Reporting*.

The intended audience for this document is our current *PowerScribe* 4.7 and 4.8 users who are planning to convert to *PowerScribe 360 | Reporting*.

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Feature Comparison for Providers

Audio/Microphone Setup

Audio Setup	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Name	Microphone Input Level Wizard	Audio Setup Wizard
What types of audio tests are run?	Volume check only.	Volume check and a quality check of the computer's sound system.
Does the wizard run automatically on a new user's first login?	Yes.	Yes.
How can I start and stop the audio wizard?	Use either your microphone's Dictate button or your mouse.	Use only your mouse.
Can I press a button to pause during the audio setup?	Yes.	No.
Can I run the audio setup again?	Yes. Click Training > Adjust Microphone in the <i>PowerScribe 4.7/4.8</i> application.	Yes. Click Speech > Audio Setup in the <i>PowerScribe 360 Reporting</i> application.

Initial Voice Training

Voice Training	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Name	Enrollment , which is a single page of dictation, followed by Basic Training , which consists of ten pages of medical dictations.	General Training , which consists of two short sentences followed by several pages of discipline-based medical dictations.
Can I choose the type of text that I will read?	No. Basic Training is a fixed set of dictations.	Yes. Choose either Medical Reports, Radiology Reports, or Pathology Reports . Or choose a more general type of training: Talking to your Computer, Kennedy's Inaugural Address, or Dave Barry in Cyberspace .



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Voice Training	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can I use the microphone's record button to pause and restart the training?	You can use either the microphone Record button or click (using the mouse) the icons in the dialog box to start dictating in the training screens.	No. Use your mouse to select Pause (and Go to resume). You cannot use the Record button in the training screens.
Can I pause during the voice training?	Yes.	Yes.
Do I have to click Next to move to the next page of text?	You can either click Next or use a microphone button to move to the next page.	No. When you have finished one page, the next page opens automatically.
Can I rewind when I make a mistake?	Yes, by clicking the Rewind icon or using the Rewind button on your microphone.	Yes, by using the Redo button, which returns you to the beginning of the current page. In addition, the yellow pointer arrow shows you where you need to resume your dictation if you stumble on a word.
Can I tell when I'm almost done with the training?	Yes. Basic Training consists of four numbered pages so you can tell how close you are to completing the training.	Yes. Just below the text is a Start/Finish indicator line that shows you approximately what percentage of the training you have completed.
Can I bypass the initial training?	Yes. After reading the Enrollment text, you can click Begin Dictation . However, this is <i>not</i> recommended.	No. You must go through training in order to begin dictating reports.



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Finding Orders or Reports

Orders/Reports	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I find reports in my queue?	Use the My open reports and Resident approved reports buttons located in the upper right portion of the window.	<p>Click one of the options in the My Reports section of the Explorer window. Choices include Assigned Orders, Drafts, and Signing Queue.</p> 



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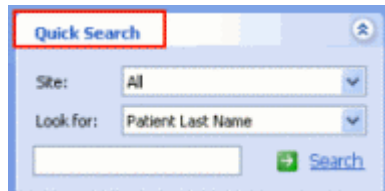
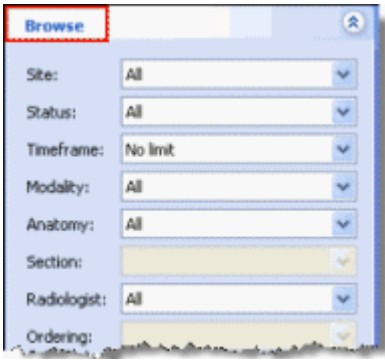
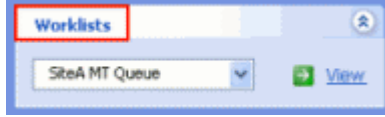
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Orders/Reports	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I find an existing order or report?	Select the Reports tab and search for your order using one of the choices from the Show drop-down list.	<p>Use one of the following search tools in the Explorer window: Quick Search or Browse. The Look for</p>  <p>field in Quick Search allows you to search by Patient MRN, Single Accession, or Multiple Accessions as well as Patient Last Name.</p> 
How do I find orders that have not been dictated?	Select the Orders tab, choose Show orders by modality , select a modality, and select a date range.	<p>Make a selection from the Worklists drop-down list and click View. (Note that worklists must be set up by your system administrator before they appear in the drop-down list.)</p>  <p>You can also use Browse and select Unreported from the Status drop-down list.</p>



Taking Ownership of Another Provider's Report

Taking Ownership	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I take ownership of another provider's report?	On the Reports tab, select Show Reports for <Provider Name> and click Edit . (Must have privilege set by administrator to allow this.)	In the Explorer window, search for a report. Open the report. When asked if you want to take ownership, click Yes . The name of the report's original author appears in the report as a contributor.

Adding Provider Names to a Report

Adding a Provider	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I add one or more providers' names to a report?	From the Reports tab, right-click a report and select Additional Doctors from the menu. Then select one or more providers to add to the report.	From the Report Editor window, click the Insert Contributors link and select one or more providers to add to the report.




Adding Diagnosis Codes to a Report

Diagnosis Codes	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I add diagnosis codes to a report?	<ul style="list-style-type: none"> • Version 4.8 only: With a report open, say "Open Coding" • Versions 4.8 and 4.7: Click the Coding icon. Search for the diagnosis codes, select the ones you want to use, and click OK. 	From the Report Editor window, click the Insert Diagnosis Codes link. Search for the diagnosis codes. You can limit your search using the Restrict to exam codes check box.
Can I assign a microphone button that will open the Coding dialog box?	<p>Yes, but you can only change right hand/left hand configuration to change the button:</p> <ul style="list-style-type: none"> • For right-handed configuration, the D button opens the Coding dialog box. • For left-handed configuration, the C button opens the Coding dialog box. 	No.

Shortcuts in PowerScribe 4.7/4.8, AutoText in PowerScribe 360 | Reporting

Shortcuts in PowerScribe 4.7/4.8 are known as **AutoText** in PowerScribe 360 | Reporting.

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Name	Shortcuts	AutoText
Where do I go to add Shortcuts/AutoTexts?	Click the Shortcuts link in the upper-left portion of the window.	From the Explorer window, click Tools > AutoText . From the Report Editor window, click the AutoText icon located in the upper left portion of the window. 
Can I change the actual text?	Yes, either by typing or using copy and paste.	Yes. In the AutoText Editor, open the AutoText you want to change and change the text by either dictating new text or by typing.



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Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can I filter the Shortcuts/ AutoTexts to shorten the list and show only ones that are relevant?	Yes. You can use grouping to limit the shortcut list.	Yes. In the Report Editor, on the AutoText tab, you can filter by either Relevant, All Personal, All Site, Relevant Personal, or Relevant Site . The default is Relevant . In addition, if properties of the AutoText, such as age or sex, have been configured, or if a procedure code has been assigned, the AutoText list will be shorter.
Can I modify the shortcuts/AutoTexts assigned to procedure codes?	Yes. Click the Shortcuts tab. Select a PowerNormal and click Edit . Then click the Procedure Edit button and make your changes.	Yes. you can modify features, including procedure codes associated with AutoText. To do this, click Tools > AutoText Editor > Categories .



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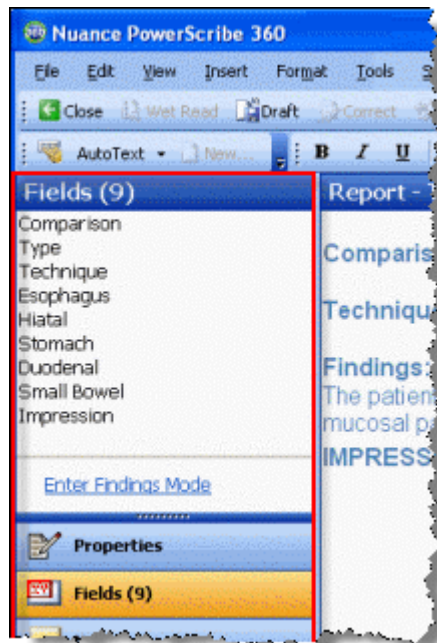
Variables in PowerScribe 4.7/4.8, Fill-In Fields in PowerScribe 360 | Reporting

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
What happens to the brackets once I've dictated into the variable/fill-in field?	The brackets disappear once you've dictated into the variable.	The brackets remain in the document until signed. This gives you the opportunity to go back and fill in the brackets if you change your mind.
Can I see the names of the variables/fill-in fields?	No, the variables are not named.	Yes, you can view the names of each field by clicking the Fields section on the left side of the Report Editor window.
If I've skipped over a variable/fill-in field, will I receive an alert when I close or sign the report?	<p>Note: A default value is a variable item enclosed within the greater than/less than < > characters. In the example below, the word mild is the default value in the variable.</p> <p>Only for the variables that contain a default value. For example, a variable with a mandatory field [Left/Right] would generate an alert. However, a variable with a default value selected, such as [<mild> moderate/severe] would not.</p>	Yes, if the field is left blank and the field does not have its Allow empty check box selected.
How can I enter information into a variable/fill-in field?	Either dictate into the field or leave the default value selected (see <i>default value</i> description in the previous item).	Dictate, or use one of the three fill-in field types: Numeric (with or without a default value); Text (with or without a default value); or Pick List , in which you create a list of values from which to select.



Navigating Fill-In Fields

Also applying to empty **merge fields** (and **variable fields** in *PowerScribe 4.7/4.8*), you can move from field to field using several methods.

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can I navigate to a specific field without pressing the Tab buttons on my microphone or using a voice command?	No. You must either use the Tab buttons on your microphone or use the "Next Field" and "Previous Field" voice commands.	Yes. In addition to the Tab buttons and the "Next Field" and "Previous Field" voice commands, you can select a field name from the Fields list, or say "Go to <field name>" to select a specific field.  The screenshot shows the Nuance PowerScribe 360 application window. The 'Fields (9)' list is open, showing a scrollable list of field names: Comparison, Type, Technique, Esophagus, Hiatal, Stomach, Duodenal, Small Bowel, and Impression. The 'Enter Findings Mode' button is visible below the list. The 'Properties' and 'Fields (9)' buttons are at the bottom of the interface.
Can I leave a fill-in field empty?	No. You cannot leave a mandatory fill-in field blank. A mandatory fill-in field contains just square brackets [] or square brackets with suggested choices shown [left/right]. A fill-in field that contains a default value, indicated by a value enclosed in the greater than and less than symbols [<mild> moderate, severe], uses the default and does not require any action on your part.	Yes. You can leave a mandatory fill-in field empty if you select the Allow empty check box in the Fill-in Field Definition dialog box.



Structured Templates in PowerScribe 4.7/4.8, Findings Only Mode in PowerScribe 360 | Reporting

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
What's the quickest way to add a large number of fill-in field data to my report?	Tab through each field, dictating or selecting the data you want to enter.	Findings Only mode allows you to dictate fill-in field values, in no particular order, into the Findings Only box in the Report Editor . When finished, say " Apply Findings " or click the Apply Findings link. The contents of the Findings Only box are transferred to the correct locations in the template. If there are findings that did not transfer, you can either put them in the report manually or ignore them.

Smart Data Tokens in PowerScribe 4.7/4.8, Merge Fields in PowerScribe 360 | Reporting: Demographic Information

Smart data tokens (or **tokens**) in *PowerScribe 4.7/4.8* are known as **merge fields** in *PowerScribe 360 | Reporting*.

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Name	Smart data tokens , or just tokens	Merge fields
Demographic information	For fields where demographic information is available, the tokens/fields are populated.	For fields where demographic information is unavailable, the merge field becomes a fill-in text field that can be filled in by typing or dictating.
	For fields where demographic information is unavailable, the Token becomes a variable (signified by square brackets []) that can be filled in by typing or dictating.	



Self-Edit or Send to Editor Workflows and the Transcribe Button

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How does the Transcribe button work in a Self-Edit workflow?	The Transcribe button transcribes the audio and displays the text for you to edit.	Same as in <i>PowerScribe</i> 4.7/4.8 (if you have selected the Press to Transcribe speech recognition mode (located in Tools > Preferences > Dictation))
How does the Transcribe button work in a Send to Editor workflow?	The Transcribe button saves and sends the report to transcription. When the report comes back from transcription, the Transcribe button transcribes the audio; it does not send the report back to transcription.	To send a report to an editor, map a separate button on your microphone to send the report to an editor. You can also use a voice command to send to an editor.

Using the “Scratch That” Voice Command

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How does the “ Scratch That ” voice command work?	Use the “ Select That ” or “ Select <x> through <y> ” voice command to highlight the text you want to remove, then say “ Scratch That. ”	Same as in <i>PowerScribe</i> 4.7/4.8, but an additional usage is available: Saying “ Scratch That ” without selecting any text deletes your last <i>utterance</i> . An utterance is marked by a break or pause in your dictation. For example, if you dictate the sentence “ No renal, ureteral or bladder calculi are seen. ” without pausing after any words, “ Scratch That ” removes the entire sentence. If you pause after the word ureteral and then dictate the rest of the sentence, “ Scratch That ” deletes only “ or bladder calculi are seen. ” Experiment with this method to see how it works with your dictation style. One more tip: Saying “ Scratch That ” repeatedly continues to delete the previous utterances in your report.



Microphone Record Button States Available

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Is the On/Off Toggle (press on, press off) state available?	Yes.	Yes.
Is the Dead-man switch (press and hold) state available?	Yes.	Yes.
Is the Always on (microphone is active at all times with no button held or pressed) state available?	Yes.	No.

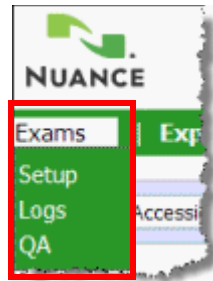
Types of Microphones Supported

Feature	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
PowerMic II and PowerMic	Both mics supported	Only PowerMic II supported
PowerMic II with scanner and PowerMic with scanner	Both mics supported	Only PowerMic II with scanner supported
Philips SpeechMike	Not supported	Supported



Feature Comparison for Administrators

Main Navigation Links

Navigation Links	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Where are the navigation links located?	On the left side of administrator window.	In a drop-down menu just below the Nuance logo. 
How are these links identified?	The links are <i>buttons</i> (Users; Print/Fax; System; Telephony; Monitors), and each button contains one or more <i>icons</i> (for example, the Users button contains icons for Users, Login Manager, Groups, and Transcription).	There are four main <i>groups</i> : Setup, Exams, Logs, and QA . Each group has a number of <i>tabs</i> associated with it. For example, the Setup group has Accounts, AutoText, Bridge, Sites, Speech, and System tabs.
How do I know which link I am working with?	The icon you click looks as if it is being pressed down, and the icon topic name appears at the top of the window (in the upper-left portion).	The group name you select appears in the drop-down menu (beneath the Nuance logo). When you select a tab, the tab name turns to bold text.
Where am I after I log out and log back in?	Always returns you to the Users button	Returns you to wherever you were when you logged out



Working with User Accounts

Users	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Where do I go to add or edit users?	Click Users > Users .	Click Setup > Accounts .
How do I add a new user?	Click New and enter the information on the appropriate tabs.	First, fill in the user information in the right side of the window, and then click Create New to apply the changes. The account reappears with several new items available.
How do I edit an existing user?	Select the user's name and click Edit .	Search for the user and click the green link in the Account column.
Can I configure a user's preferences?	Not from the administrator application. You must be logged in to the user's client application to modify their preferences.	Yes, you can configure individual user's preferences from the Administrator Portal. Open the user account you want to modify and click Preferences .
Can I assign a user to a group?	Yes.	No.
How do I disable a user?	Select the user name and click the Enable/Disable button.	Open the user account and click the Deactivate link.
Can I audit an individual user's activities?	No.	Yes. Open the user account and click the Audit link.
Can I see the date and time the account was created?	Not without searching through the audit file on the <i>PowerScribe 4.7/4.8</i> server.	Yes. Open the user account and click the Audit link.
Can I see date and time of the last login into account?	Not without searching through the audit file on the <i>PowerScribe 4.7/4.8</i> server.	Yes. Open the user account and click the Audit link.



User Types

Users	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
What types of user are <i>common</i> to both products?	<ul style="list-style-type: none"> • Attending; Resident • Editor • Order Entry • Administrator 	<ul style="list-style-type: none"> • Attending; Resident; Fellow • Editor • Order Entry • Administrator
What types of user are <i>unique</i> in each product?	<ul style="list-style-type: none"> • System Administrator 	<ul style="list-style-type: none"> • Front Desk • Technologist

User Roles

Account	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can I filter and view users based on their roles in the system?	Yes, based upon the <i>licenses</i> to which the user is assigned.	Yes, based upon the <i>roles</i> to which the user is assigned.
How do I view a user's roles?	Click System > License Manager , then click the Reports button. Click the Display Licenses by drop-down and select a license, or select User to see all users and their licenses.	Click Setup > Accounts . The Authorization column shows the roles for each user displayed. You can also select a role from the Authorization drop-down list to view all users with a specific role.

Templates

Templates	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can I create and edit templates from within the admin module?	Yes.	No. You create templates from the client application.



Workflows

Account	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
How do I allow a provider to send a report to an editor?	If the user profile is set up for the Send to Editor feature, or if there is a send to editor workflow, the provider can choose to send the report to an editor.	Click Setup > System > Preferences and select the Permissions tab. Select the Allow correctionist workflow check box. The gives providers a Correct button they can click in the report editor application.
Can I assign a specific editor to a provider, or a provider to a specific editor?	Yes.	No.
How do I allow a provider to sign a report in the RIS?	Create a workflow that hides the report from the provider at the Sign state.	The RIS sends an HL7 update to <i>PowerScribe 360 Reporting</i> with the result and status. <i>PowerScribe 360 Reporting</i> accepts this result, overwriting the current report, and setting the status to Final .

Creating and Assigning Auto-Formatting Configurations

Auto-Formatting	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Name	AutoFormat Profile Customization	Formatting Options
Can I have more than one auto-formatting profile on the system?	Yes. Auto-formatting profiles can be assigned at a user level if you choose to do so.	No. Only one auto-formatting profile is available per system.
Where do I go to assign the configuration?	Select a user to edit and click the Author tab.	Automatically assigned to the system.
Where do I go to configure auto-formatting?	Speech Services Autoformat Profile Customization link on main <i>PowerScribe 4.7/4.8</i> page.	Setup > Speech > Edit Formatting Options



Managing New Words

New Words	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Where do I go to add or delete new words?	System > Word Manager.	Setup > Speech
How do I add a new word?	Click New ; type in the new word; select a Category , State , Source , and User .	Click Add ; type in the new word. (You can also enter an optional spoken form.)
Can I edit a word?	Yes.	Not in the administrator portal; only in the client application.
Can I assign a word to a specific category?	Yes.	No.
Can I search for words that users have added to the system?	Yes.	Not in the administrator portal. You must be logged in to the user's computer as the user to search for words.
Can I add words to a specific language model?	No. By default, words are added to all system language models.	Yes. You can choose a specific language model, or models, in which you add the word.
Can I see words that have had pronunciation training?	Yes. In Word Manager , under Filter by Source , select Train .	Not in the administrator portal; only in the client application.

Practice Groups

Practice groups are used in *RadPort for Radiology* to facilitate ordering exams by assistant personnel. They are also used when ordering physicians browse *RadWhere for Radiology* reports so as to limit access to reports within a group.

Practice Groups	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Availability	Not available.	Available.
Where do I go to assign practice groups?	Not available.	Click Setup > Accounts , select a provider, and click Edit next to the word Practice .
Where do I go to configure practice groups?	Not available.	Setup > System > Practice Groups



Specialties

Specialties are specific medical disciplines that can be assigned to both radiologists and other providers (referring, attending, and so on).

Specialties	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Availability	Not available.	Available.
Where do I go to assign specialties to radiologists?	Not available.	Click Setup > Accounts , select a radiologist, and click Edit next to the word Specialties .
Where do I go to assign specialties to other providers?	Not available.	Click Exams > Physicians , search for a provider, and click Edit next to the word Specialties .
Where do I go to configure specialties?	Not available.	Included with the system.

Sections

A *section* is a group of related procedure codes. Sections are useful when browsing for orders and reports in *RadWhere for Radiology*, and when creating worklists.

Sections	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Availability	Not available.	Available.
Where do I go to assign sections?	Not available.	Click Setup > Accounts , select a provider, and click Edit next to the word Sections .
Where do I go to configure sections?	Not available.	Click Setup > Sites to either create or edit a Section .



Feature Comparison for Editor/Transcriptionists

Report Privileges

Privilege	PowerScribe 4.7/4.8	PowerScribe 360 Reporting
Can an editor create a report?	No.	An editor can start a report.
Can an editor search for a report?	No.	Yes.



Optional Features

PowerScribe 360 | Reporting has several optional features available that are not available in *PowerScribe for Radiology 5.0*. These features can help your organization achieve faster report turnaround time, reduce transcription costs, provide higher levels of satisfaction to referring providers, and enhance patient care.

For more information, contact your Nuance sales representative.

Assure

In order to assist you in creating the most accurate reports, *Assure for PowerScribe 360 | Reporting* checks your report for common errors in consistency, identifies these errors, and allows you to review and/or correct them prior to signing your report.

The *Assure for PowerScribe 360 | Reporting* feature checks for the following discrepancies:

- **Laterality mismatch:** Identifies places in the report where, for example, the exam was for the **left** side but the radiologist said **right**.
- **Gender mismatch:** Identifies places in the report where, for example, the exam was for a **male** and the radiologist said **female**.
- **Critical test result notification:** Identifies and highlights potential critical results dictated in a report.

Peer Review

To be accredited by the ACR (American College of Radiology), a facility must have a peer review process in place. Peer review is often a cumbersome, error-prone process, involving a paper-based work flow or requiring reviewers to log in and out of the ACR's Web-based application for each review. The peer review feature in *PowerScribe 360 | Reporting* replaces these procedures with an orderly, impartial, and efficient method for conducting peer reviews and forwarding data to the ACR.

The *PowerScribe 360 | Reporting* system has the flexibility to enable the peer review process at the system level but set different requirements at individual sites. Once you have configured peer review at the site, the system prompts providers to peer-review studies that meet an interval requirement, for example, every 30th CT exam.

Critical Results

PowerScribe 360 | Critical Results (formerly known as Veriphy™) is Nuance's critical test result management solution. While reviewing diagnostic images in *PowerScribe 360 | Reporting*, you can create a message in *PowerScribe 360 | Critical Results* to send alerts to the ordering clinician in case you identify a critical or unexpected finding.



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Montage Search and Analytics™

Montage Search and Analytics provides enterprise search and performance analytics for radiology environments. In *PowerScribe 360 | Reporting*, you can use *Montage Search and Analytics* to find information about the patient on whom you are currently dictating, or as a research tool to search for a specific word or phrase contained in any existing reports within your organization's *PowerScribe 360 | Reporting* system (results displayed in a separate window).

Mobile Radiologist Sign Queue

PowerScribe 360 | Mobile Radiologist provides authorized users with secure access to their *PowerScribe 360 | Reporting* signature queue. Radiologists can easily view, edit, and securely sign off reports from the convenience of their mobile devices. Users can also launch Assisted Diagnosis from any term or phrase in a report.



Note: In order to use the Sign Queue, your organization needs to license *PowerScribe 360 | Mobile Radiologist* with *PowerScribe 360 | Reporting* version 1.1 or higher.

Data Integrations

Adding a data integration to your system allows you to automatically populate information, such as radiation dose, contrast, and ultra-sound measurements into your reports from existing data sources.